

封筒記載例（申請書送付用）

The diagram shows a vertical envelope with a triangular flap at the top. The layout is as follows:

- Top Left:** A rectangular box containing the text "切手" (Postage).
- Below Postage:** The address "315-8512 茨城県かすみがうら市上土田 461 かすみがうら市役所 総務部 検査管財課 契約担当 宛" (315-8512 Kasuga City, Ibaraki Prefecture, Kasuga City Office, General Affairs Department, Inspection and Asset Management Section, Contract Officer, Addressee).
- Right Side:** A rounded rectangular box containing the text "書留等" (Registered Mail, etc.).
- Center:** A rectangular box containing the text "令和7・8年度かすみがうら市一般競争（指名競争） 入札参加資格審査申請 定期受付 在中" (Ryōhei 7・8 Nendo Kasuga City General Competition (Designated Competition) Bidding Participation Qualification Review Application Regular Reception In Progress).
- Bottom Center:** A rectangular box containing the text "申請者（裏面も可）" (Applicant (Back also OK)) followed by "・郵便番号・所在地・商号又は名称" (Postal Code, Location, Trade Name or Name).

※封筒は任意（会社の封筒可）のものとし、タテ書き・ヨコ書きは自由です。
※表面又は裏面に申請者の郵便番号・所在地・商号又は名称を記載してください。