

封筒記載例（申請書送付用）

The diagram shows a vertical envelope with a triangular flap at the top. Inside the envelope, there are several designated areas for text:

- Top Left:** A rectangular box labeled "切手" (Postage).
- Below Postage:** The address "315-8514 茨城県かすみがうら市下稲吉 2633 番地 19" and the recipient "かすみがうら市役所 会計事務局 会計課 契約担当 宛" (Kasumigaura City Office, Accounting Bureau, Accounting Section, Contract Officer, Recipient).
- Right Side:** A rounded rectangular box labeled "書留等" (Registered Mail, etc.).
- Center:** A rectangular box containing the subject line "令和7・8年度かすみがうら市一般競争（指名競争）" (Reiwa 7-8 Fiscal Year Kasumigaura City General Competition (Designated Competition)) and the purpose "入札参加資格審査申請 追加受付 在中" (Bidding Participation Qualification Review Application, Additional Acceptance, In Progress).
- Bottom Center:** A rectangular box for the applicant information, labeled "申請者（裏面も可）" (Applicant (Back also possible)) and "・郵便番号・所在地・商号又は名称" (Postal Code, Location, Trade Name or Name).

※封筒は任意（会社の封筒可）のものとし、タテ書き・ヨコ書きは自由です。
※表面又は裏面に申請者の郵便番号・所在地・商号又は名称を記載してください。